



Job Description

Title: Video Associate

Time Commitment: Contracted (6 hrs./week) **Supervisor:** Creative Director

Purpose of the Job

The video associate assists the story video producers and weekend production teams in delivering high quality, compelling video content for in person and online experience through editing, shooting and production assistance.

Essential Job Responsibilities

- Compile, edit and upload the video from the Thursday night services. Must be uploaded by Sunday at 8am.
- Do first level editing on stories and other video projects produced by the creative team.
- Produce simple training videos or one camera in-studio videos.
- Assist the story team and production team in basic audio and video editing projects as needed.
- Utilize, train and develop other video volunteers when possible.

Job Skills

- *Adobe Premier:* Very proficient with the software as the primary tool being used.
- *Adobe Photoshop:* Familiar with the software, or able to learn the basics easily.
- *Audio / Video:* Familiar with basic audio and video capture on DSLR and ENG Style cameras or able to learn quickly.
- *Teamwork:* Works in unity with the creative staff leaders, other staff members, and volunteers.
- *Communication:* Works to show the vision and mission of the church throughout the ministry and uses communication tools effectively (Google apps, Rock Database system, etc.)

Requirements

- Flexible with hours when needed
- Acceptable Background Check
- Reliable transportation
- Prior video editing experience (must show work)

Skills and Abilities

- Preferred ministry experience
- Passion for story-telling and video
- Strong organizational skills and flexibility
- Effective communicator